



Supply Chain Security Advisement

SHIPPING SECURITY

As a certified C-TPAT company, we are committed to educating all our customers on critical supply chain security issues. Shipping security programs and procedures are crucial elements of a secure supply chain. We recommend that you instruct all of your foreign vendors, freight forwarders and third party logistics providers to insure the following secure shipping practices.

RESTRICT ACCESS

Restrict access to shipping areas to authorized personnel only. If possible, fence off shipping areas and issue color coded vests to all authorized employees.

CORRECT DOCUMENTATION

Prepare, verify and transmit all shipping documentation with complete and accurate information.

TRANSPORTATION CARRIER

Before shipping any merchandise from the facility, verify that cargo is being released to the specified carrier on the shipping order.

PRE-LOADING VERIFICATION

Stage all merchandise from inventory near the loading dock area for verification. Perform carton and pallet counts to verify that the counts match the documentation.

Verify that cargo descriptions and cargo labeling match the shipping documentation.

In the event of any shortage, overage, or cargo damage, re-verify merchandise for any suspicious or unusual items and hold the merchandise pending further review and resolution.

LOADING VERIFICATION

Inspect container and carefully load merchandise into the container.

- Restrict Access
- Correct Documentation
- Transportation Carrier
- Pre-loading Verification
- Loading Verification



ATTENTION



Report any abnormalities including overages and shortages to U.S. Customs and Border Protection at:

1-800-BE-ALERT

Please visit their website for more information and current security alerts at:

WWW.CBP.GOV

For further questions or comment regarding this advisement, please contact our offices at:

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